

Vickers Realty, Ltd.

428 East 83rd Street
New York, New York 10028
(212) 628-2313 Fax: (212) 628-2856
www.vickersrealtyltd.com

RESIDENTIAL APPLICATION

In addition to your application, the following items are **REQUIRED** in order for your application to be complete:

- **\$40 credit check and application fee**
- **Current Bank Statement(s)**
- **One of the following:**
 - Last Years Tax Return (just the 1st page)
 - Pay stub with 'year to date'
 - Letter from you employer verifying income

Application Process:

1. **Fill out the application and gather the materials requested above, then either fax or scan & email the application to our office. If you need to apply with a guarantor, have them obtain a guarantor application from our website and submit it to us.**
2. **Applications are reviewed in the afternoon so please submit your application by 2pm for your application to be viewed that day. In most cases a decision will be made by 5pm on the same day.**
Please note that we do not have set income requirements. We look mainly at CREDIT SCORE, BANK BALANCE, & INCOME to determine to best applicant.
3. **ONCE YOU ARE ACCPETED, a deposit of one month's rent (certified check or cash) is required to take the apartment off of the market. PLEASE DO NOT BRING A DEPOSIT TO OUR OFFICE UNTIL YOU ARE ACCPETED. This will become your security deposit and is NON REFUNDABLE.**
4. **All balances (In most cases the 1st month's rent, sometimes additional security) must be paid at the lease signing, by certified check or cash. All future rent payments can be personal check(s).**

Residential Apartment Application

Building Address _____ Apt # _____

Length of Lease _____ To Commence _____ To Expire _____

Monthly Rent \$ _____ Security Deposit \$ _____

=====

Applicant's Name _____

Co-occupant's Name _____

***Co-occupants are not on the lease. To have multiple names on the lease all applicants must submit their own application and individually qualify. If you and a roommate are both applying, list your roommate's name here. If you have children, list them here.**

Social Security # _____ - _____ - _____ Date of Birth ____/____/____

Present Address _____ Apartment _____

City _____ State _____ Zip _____

Monthly Rent _____ Term of lease _____ Length of occupancy _____

Cell Ph(____) _____ Office Ph(____) _____ Home Ph(____) _____

Email address: _____

Pets: (There is a \$200 "Pet deposit" for Dogs) _____

Previous Address _____ City _____ State _____ Zip _____

Monthly Rent _____ Term of lease _____ Length of occupancy _____

=====
Employment

Employer _____ **Annual Income \$** _____

Length of Employment _____

Nature of Business _____ **Position** _____

Business Address _____ **Tel.** _____

Business Reference _____ **Tel.** _____

Additional Source(s) of Income _____

=====
References

Present Landlord _____

Address _____ **Tel** _____

Have you ever been in litigation with a landlord? _____

If so, explain: _____

Bank _____ **Branch** _____

=====
Emergency
=====

In case of emergency, please list two people:

Person #1:

Name: _____ **Relation:** _____

Address: _____ **Tel:** _____

Person #2:

Name: _____ **Relation:** _____

Address: _____ **Tel:** _____
=====

I understand that signing this application for this apartment shows my acceptance of the apartment.

I hereby state that all my representations set forth above that all my representations set forth above are true. I acknowledge that Vickers Realty may conduct a credit check with respect to any and all of the above information, and I hereby consent to such credit check.

Applicant's Signature _____ **Date** _____